



## PLAYMATTERS CAREGIVER & COMMUNITY CONTENT CONSULTANT

PlanBørnefonden is one of Denmark's largest privately funded child rights organizations. We are a part of Plan International which operates in over 70 countries. We work to ensure the rights of children and young people in the most vulnerable and fragile areas of the world with a special focus on girls and young women who are particularly affected by inequality and poverty.

PlanBørnefonden is currently engaged in the 5-year programme PlayMatters funded by the LEGO Foundation and led by the International Rescue Committee (IRC) looking to bring playful learning to 800,000 refugee and host-community children age 3 – 12+ across Ethiopia, Uganda, and Tanzania. PlayMatters emphasizes Learning through Play (LtP) and Mental Health and Psychosocial Support (MHPSS) to achieve a holistic set of outcomes among children.

The Consultant will provide direct support to PlanBørnefonden's Technical Advisor on PlayMatters to aid in the timely develop of Caregiver & Community Content for the PlayMatters project. The selected candidate will work on a 50% or half-time schedule to provide technical and project management support to the Advisor.

Assignments and deliverables will be given on a weekly basis by the Advisor using a deliverable template that the Consultant will submit as a weekly report to support billing for days completed, in lieu of overall deliverables given the evolving nature of the work. The Consultant will bill for days worked on a monthly basis.

Duration: 65 working days, at a schedule of 20 hours per week (exact hours to be agreed with the candidate) for 6 months

Start Date: ASAP, no later 1 March 2022

### About the job

#### Expected Tasks

- Drafting curriculum templates, early drafts of curriculum content, and gap fill writing to support the country Writing Teams in Uganda, Tanzania, and Ethiopia (40%)
- Project management support to the Technical Advisor and country Writing Teams, including the creation of weekly updates, support with Gantt charts for content development, and follow-up on deadlines (30%)
- Background research to pull supportive examples as well as relevant new and emerging work as a foundation for our materials, technical review support to project documents as needed (20%)
- Documentation of progress, both technical and non-technical, in the form of briefs and progress decks (10%)

## The candidate

### Required Skills

- Bachelor's degree and 2-3 years of experience in early childhood and/or primary education (teaching experience preferred)
- Experience with parenting programs or community outreach programs
- International or cross-cultural experience – working in other countries or with immigrant/refugee populations in your home country. Experience in East Africa strongly preferred.
- Experience drafting lesson plans or educational materials, particularly for adult learners and/low-literacy populations
- Comfortable working with Microsoft Office (including Teams), Google Docs, and Zoom
- Excellent time management and organizational skills – must be able to set and meet deadlines independently

### Desired Skills

- Humanitarian experience or knowledge of refugee issues
- Experience living or working in Uganda, Tanzania, or Ethiopia
- Graduate degree (MA or EdM) or graduate-level coursework in education

This position will be remote and is open to candidates based in any location, provided they can be available part-time during working hours (9am – 5pm) East Africa Time. Exact candidate schedule will be negotiated during interview. Current education graduate students, those who have completed MA level coursework in education, or those with limited consulting or INGO experience are encouraged to apply.

## How to apply

Please email a current CV and cover letter, noting your daily rate in USD to [job@planbornefonden.dk](mailto:job@planbornefonden.dk). Only applications sent to this email will be considered. Write "**PM Consultant**" in the subject field. Once shortlisting is complete, all applicants will receive notice of the status of their application.

The application deadline is February 9 Central European Time. Applications will be reviewed on an ongoing base, hence we do encourage you to submit your application as early as possible.

If you have questions about the position, you are very welcome to contact Aimee Linda Vachon by e-mail [aimee.l.vachon@planbornefonden.dk](mailto:aimee.l.vachon@planbornefonden.dk).

At PlanBørnefonden, we work for children's rights, gender equality and anti-racism. We encourage all qualified candidates, regardless of ethnic background, gender, sexual orientation, disability, religion, and age, to apply for the position. As an employee with us, you will commit yourself to our child protection policy, and in connection with your employment, we will obtain documentation for a clean child certificate.